

Office of the C.A.G. of India, New Delhi

Intimation for going on LTC

1. Name of Govt. servant _____

2. Designation _____ Id. No. _____

3. Date of entering in Cent.
- Govt. Service _____

4. Whether Permanent/ temporary _____

5. Home Town as recorded in service Book _____

6. (a) Whether LTC is to be availed for
-Home Town/ in lieu of Home Town _____

Block Year _____

(b) If LTC is for 'Any where (All India) in India-
place of Visit _____

Block of four year _____

(c) For fresh recruits /every year--
for the year _____

& No. of Chance being availed _____

(d) Period of Joueney _____

Outward journey _____

Inward journey _____

7. Name of Parent Office _____

(2)

8. Family members (as per service Book) for whom LTC is to be claimed:---

Sr. No.	Name	Age	Relationship
1			

Details of previously availed LTC

(a) Block Year _____

(b) Period _____

(c) Place of visit _____

Signature _____

Name of Section _____

Ext. No. _____

Encl. _____