

**GRANT OF ADVANCE FOR PURCHASE OF LAND/OR PART/FULL
CONSTRUCTION/ENLARGEMENT, ETC., OF A HOUSE**

APPLICATION FORM
(TO BE FILLED BY THE APPLICANT)

GENERAL

1. Name (in block letters) -

in Ministry/Office -
2. Post held
(i) Permanent -
in Ministry/Office -

(ii) Temporary/Office -
in Ministry/Office -

(iii) Length of service on the date of application -
3. Present pay as defined in Rule 4(b) and scale of pay - **Rs**
()
4. Whether governed by Pension Rules -
5. Date of superannuation -

PARTICULARS RELATING TO ADVANCE

6. If advance is needed for **purchase of a plot** for construction of a new house, please give the following information:-

A. Plot

Location with address	Rural/Urban	Is it clearly demarcated & developed	Approximate area (in sq meters)	(a) Cost (b) Amount actually paid	If not purchased when proposed to be acquired	Unexpired portion of lease if not freehold

B. Construction

FLOOR-WISE AREA TO BE CONSTRUCTED (IN Sq mtrs)	Estimated Cost	Amount of advance required (for land/construction/both)	No of installments for repayment

MISCELLANEOUS

9. If you or any dependant member of your family already own(s) a house, please state: -

Location with address (1)	Plinth area (Floor-wise) (2)	Present fair market value (3)	Reasons for acquiring another house or enlarging the existing house (4)

10. Have you enclosed (a) the relevant construction plan approved by the Municipal authority concerned; and (b) detailed construction estimates based on Central/State PWD Schedule, prevailing in the area corrected as per relevant cost of index duly signed by a qualified Engineer.

DECLARATION

1. I solemnly declare that the information furnished by me in reply to the various items indicated above is true to be best of my knowledge and belief.

2. I have read the rules regulating the grant of advances to Central government servants for purchase of land and purchase/construction of building etc., and agree to abide by the terms and conditions stipulated therein.

3. I certify that: -

- (i) my wife/husband is not a Central Government servant/my wife/husband who is a Central Government, has not applied for and/or obtained an advance under these rules;
- (ii) neither I nor my wife/husband/minor child has applied for and/or obtained any loan or advance for acquisition of a house in the past from any government source (e.g. Ministry of Rehabilitation or under any central or State Housing Scheme);
- (iii) the construction of the house for which the advance has been applied for, has not yet been commenced.

Station: New Delhi

Dated: _____

(Name & Signature of Applicant)
Rank & Office Address

Tele: _____