

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
NEW DELHI**

OFFICE ORDER NO : 63

Shri/Smt./Ms. Soumya Chattopadhyay, Sr Audit Officer (ID No. 1109) of the office of the PR.DA, CENTRAL, KOLKATA presently working as Sr Administrative Officer on deputation basis is relieved of his duties in this office w.e.f 07/03/2008 (AN).

2. He should report for duty in the office of the PR.DA, CENTRAL, KOLKATA on relief from this office.

SR.ADMINISTRATIVE OFFICER (E)

No. 987/OE&Bills/Estt./2-2008

Dated : 08/02/2008

Copy forwarded to :-

1. The Pay & Accounts Officer (Audit), Office of the Accountant General (Audit), Delhi, I.P.Estate, New Delhi-110002.
2. PR.DA, CENTRAL, KOLKATA
3. Director (SRA)
4. PA to Principal Director (Staff)
5. PA to Director (P)
6. Shri/Smt./Ms.Soumya Chattopadhyay, Sr Administrative Officer
He should surrender his Identity Card, CGHS Card and ensure that books, manuals, office files and other articles borrowed by him from Office Library, Old Record and other sections are returned to the respective sections. He should also obtain blank CR form from PA to Director (P) and return it to his Reporting Officer after filling up the Part-II of the CR.
7. Office Cashier, Reception Officers, Old Record & Library.
8. AAOs OE&Bills (All groups), Welfare & Protocol, GS Section, Gradation list Assistant/ Computer Asstt.
9. General Secretary, Office Recreation Club.
10. General Secretary, CAG's Office Staff Association.
11. Office Order Book.

SR.ADMINISTRATIVE OFFICER (E)