

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI-110002

OFFICE ORDER NO: 158

Shri/Smt./Ms. Rajesh Saxena (ID No.3189) ,ASSISTANT AUDIT OFFICER of the office of the DGADS, NEW DELHI has reported for duty in this office on 02-JUN-08 (FN) and has been appointed to work as Assistant Admn Officer on deputation basis.

The initial period of his/her deputation will be for one year and may be extended thereafter subject to his/her continued suitability and administrative convenience. The total period of deputation will, however, ordinarily not exceed three years. While working on deputation in this office, he/she will draw his/her grade pay of the post plus Headquarters Special Allowance of Rs.500/- p.m. plus Deputation (Duty) Allowance as per D.O.P.T. O.M. NO. 2/8/97-Estt (Pay II) dated 11.3.98 without limitation in regard to the tenure of deputation

SR.ADMINISTRATIVE OFFICER (E)

No. 2717/OE&Bills/Estt./11-2008

Dated : 02.06.2008

1. Pay and Accounts Officer (Audit) Office of the Accountant General (Audit) Delhi
I.P. Estate, New Delhi-110002.
2. DGADS, NEW DELHI
3. PA to Principal Director (Staff)
4. PA to Director (P)
5. Shri/Smt./Ms.Rajesh Saxena,Assistant Admn Officer
6. Office Cashier, Reception Officers, Old Record & Library
7. AAOs incharge OE&Bills (All groups) Welfare & Protocol, Gradation
list
Assistant/Computer Assistant.
8. Secretary, Office Recreation Club.
9. General Secretary, CAG's office Staff Association.
10. Office Order Book.

SR.ADMINISTRATIVE OFFICER (E)